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UNITED STATES INTELLIGENCE BOARD

Office of the Chairman

19 April 1961

MEMORANDUM FOR THE UNITED STATES INTELLIGENCE BOARD

SUBJECT: Implementation of Approved Recommendations

REFERENCE: NSC Action re: "Foreign Intelligence Activities"  
(including Recommendations of Joint Study Group)  
USIB-D-1.5/3, dated 19 January 1961

i. Recommendation No. 32 of the Joint Study Group's Report, as approved, requires that the United States Intelligence Board, USIB with the assistance of the Coordination Staff of the Director of Central Intelligence, review the future plans and programs of each member of the intelligence community for consistency and proper allocation of effort at the beginning of each annual budget cycle. The Recommendation also states that the Board's views should serve as a basis for guidance and coordination to the intelligence community and for reporting to the National Security Council annually.

2. The Coordination Staff, after discussions with staff members in the Department of State, the Department of Defense, the Central Intelligence Agency and the Bureau of the Budget, has prepared the attached instructions. The instructions are designed to follow generally the format and definitions used in submitting FY 1960 cost estimates to the USIB, with the following principal exceptions:

a. Photographic intelligence has been identified as a separate category because of its significance.

b. The Management category has been combined with the Support category in an effort to simplify reporting.

c. Screening and Distribution has been eliminated as a separate category and provisions have been made for distribution throughout the appropriate collection and production categories.

d. Data Processing Equipment has been added as a category under Additions to Capital Equipment because of its importance.

e. Separate forms for reporting foreign counterintelligence activities have been added.

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3. Utilization of the general format for FY 1960 costs estimates and the timing embodied in the attached instructions are believed necessary for the following reasons:

a. The timing will permit views of the USIB to be made known in time to be considered by the heads of the departments and agencies concerned at an appropriate stage in the formulation of plans and programs for FY 1963.

b. The FY 1960 cost estimates format, as modified, provides a sound basis for the initial program review effort by the USIB, which can be further refined in future years.

c. Use of a format and definitions which are generally familiar to the departments and agencies concerned is deemed the only feasible method to meet the timing required.

4. I propose that the Board assign responsibility for preparation for Fiscal Year 1961 reports, as outlined in the attached instructions, to all USIB member agencies who are engaged in the conduct of foreign intelligence activities.

5. The Assistant for Coordination and his Staff will be available for assistance to the member agencies preparing reports. Reports should be submitted to the Assistant for Coordination by 15 June 1961 to permit consolidation, analysis and presentation to the Board early in July. Later submittals cannot be utilized because of the time element.

ALLEN W. DULLES  
Chairman